

Dear _____,

I am applying to be a Junior Volunteer at WOW! Science Camp this summer. A Junior Volunteer is the backbone of camp! We help the teachers with classroom experiments and games and assist campers in our classrooms. We will also help prepare camp materials and handle some of the camp animals.

Would you be willing to write a letter of reference for my WOW! Junior Volunteer application? It just needs to be a simple letter that could include how long you have known me and in what capacity as well as traits you see in me that would make me a good Junior Volunteer.

If you are able to write a letter for me you can address it To Whom it May Concern and return it back to me. I will need to include it in my application along with other documentation.

Thank you very much for your help!

Sincerely,